



HOTEL SARANAC WEDDINGS

Imagine greeting your guests in the elegant and Grand Ballroom, the region's most iconic, historic reception venue. Let the unique spaces of Hotel Saranac create a wedding story that is all your own. Your guests will enjoy the vibrant urban downtown location surrounded by rustic Adirondack wilderness.

Your menu will be custom designed using local and seasonal ingredients, cutting edge trends, and of course your personal preferences. Hotel Saranac's event coordinators and on-site culinary team work closely with you to plan, prepare and execute the details of your event, creating an extraordinary, personalized experience for you and your guests.

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Ballroom Wedding Minimums

Non – Holiday
Monday through Thursday \$5,000
Friday \$10,000
Saturday \$13,000
Sunday \$8,000

Holiday or Special Event Date \$13,000

This is the minimum a wedding must spend on the food & beverage for their event in the ballroom, prior to tax and administrative fee. All food and beverage chosen for your unique menu will be applied towards this minimum.

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The restoration of this historic hotel has created unexpected and beautiful spaces perfect for elopements, receptions small to large, rehearsal dinners, wedding brunches or showers. Menus can be exclusively designed for each of these events.

EVENT GUIDELINES

No food or beverage, apart from wedding cakes or cookies, may be brought into, or taken out of Hotel Saranac. Any cakes or cookies brought into the Hotel must come from a licensed baker.

We will not serve alcohol to any intoxicated person, minors, or for a period longer than 5 1/2 hours to any one group of people, per New York State liquor laws. No 'shots' served. If you would like alcohol to be served longer than 4 hours, sufficient food and beverage must also be purchased in that 4th hour for guests to consume.

Event amenities provided by Hotel Saranac include: neutral table linens & napkins, candlelit tables or house centerpiece, complimentary cake cutting, access to house A/V (for a fee). If rental equipment is necessary, additional charges will apply.

If you wish to provide your hotel guests with welcome bags, a gift bag distribution is provided by the hotel bellmen at \$3 per bag. Bags must be provided to your Event Manager at least 48 hours prior to your guests' arrival date.

All displays & décor are subject to approval by Hotel Saranac.

Music (D.J. or Band) must be kept to a reasonable level & end promptly at 11pm. Events booked past 11pm, are subject to hotel approval.

Host is responsible for coordinating guest entrée selections, preparing place cards in alphabetical order, and providing non-numerical table markers for sit-down dinners at least 48 hours prior to event.

All events are subject to the prevailing New York State sales tax (currently 8%) & 21% administrative fee.

Please follow the timing arranged on your Event Order, if your timing needs to be changed, please contact us as soon as possible. A reset fee of \$150.00 will apply if the event set up is changed within a 24 hour period of the start of the event.

A tentative courtesy hold on a date may be placed for no longer than 1 week.

4-2 months prior to your event you may schedule a menu tasting. The tasting will be set for 4 guests (including the couple).

Menu prices are subject to change as determined by market price fluctuation, prices will be guaranteed no more than 90 days prior to event.

Important Dates:

A signed contract, committing to a minimum food and beverage order and non-refundable \$1,200 deposit is required to confirm an event date and space.

A 25% deposit is due 6 months prior to your event. 90 days prior to your event 50% of the event total is due. The balance minus all deposits is due 30 days prior to your event. Any further acquired charges are due 7 days prior to event. All payments are non-refundable once received.

A guaranteed final guest count, complete with individual entrée counts, is due at least 7 days prior to your event. This count may not decrease once given. If no guaranteed count is received, the original booking amount will be used. If the number of guests in attendance exceeds guaranteed count, actual number of guests will become the basis for final charge.

Payments may be made by cash, check or credit card. A 3% convenience fee will be applied to credit card charges. \$30 fee will be assessed for any returned check.

Events that do not meet the Food & Beverage minimum established for that day will have balance invoiced as a Meeting Room Rental Charge.



WEDDING PACKAGES

Weddings Packages include:

Menu tasting for four
Cake cutting
Complimentary Champagne Toast
White napkins and floor length table linens
House centerpieces or candle lit tables
Round or banquet tables and elegant chairs
Room rental for dinner and dancing in Grand Ballroom Room rental for
cocktail hour in Grand Ballroom Foyer Room rental for adjacent Oak Room
(Terrace available for additional fee)
Access to Hotel Saranac preferred vendor list
Complimentary suite upgrade to Bride & Groom (with room block)
Custom webpage for group blocks
10% off in Ampersand Salon and Spa for Bride and Groom
Earn Hilton Honors bonus points on group blocks and catering to use
towards a future vacation or honeymoon

Redwood Package

\$68 per guest
Two Stationary Displays
Two Passed Hors
D'Oeuvres Two Course
Plated Dinner Coffee and
Tea Service

Evergreen Package

\$82 per guest
Two Stationary Displays
Three Passed Hors
D'Oeuvres Three Course
Plated Dinner Coffee and
Tea Service

White Pine Package

\$109 per guest
Three Stationary Displays
Four Passed Hors D'Oeuvres
Four Course Plated Dinner
Coffee and Tea Service



BEVERAGE EXPERIENCE

Hotel Saranac Bar Packages

	1 hour	2 hour	3 Hour	4 Hour
Soda, Juice, Ice Tea & Lemonade	4.00	6.00	7.00	8.00
Beer, Wine & Soda	14.00	18.00	22.00	26.00
Select Liquors, Beer, Wine & Soda	19.00	31.00	41.00	51.00
Premium Liquors, Beer, Wine & Soda	26.00	40.00	50.00	60.00

\$75 per 80 guests Bartender Fee, minimum \$300 beverage spend required per hour.
All Rates/charges subject to 21% Administration Fee, plus the prevailing NY State Sales Tax

Beer & Wine Bar Package

4 beer selections (2 domestic, 2 imported)
4 wine selections (2 house red, 2 house white)
assorted soda & juices

Select Bar Package

Select brand liquors such as Absolut Vodka, Tanqueray Gin, Bacardi Rum,
Captain Morgan's Rum, Jose Cuervo Tequila, Canadian Club Whiskey,
Dewar's White Label Scotch & Jim Beam Bourbon
mixers & garnishes

4 beer selections (2 domestic, 2 imported)
4 wine selections (2 house red, 2 house white)
assorted soda & juices

Premium Bar Package

Premium brand liquors such as Grey Goose Vodka, Bombay Sapphire Gin,
10 Cane Rum, Captain Morgan's Rum, patron Silver Tequila,
Jack Daniels Whiskey, Johnny Walker Red Scotch & Maker's Mark Bourbon
mixers & garnishes

4 beer selections (2 domestic, 2 imported)
4 wine selections (2 house red, 2 house white)
assorted soda & juice

Domestic Beers

Budweiser, Bud Light, Michelob Ultra, Labatt Blue, Labatt
Blue Light, Coors Light, Yuengling, O'Doul's

Import Beers

Heineken, Corona, Stella Artois, Lake Placid UBU,
Sam Adams Seasonal, Blue Moon

House Wines

Red: Cabernet, Merlot, Pinot Noir
White: Chardonnay, Reisling, Pinot Grigio